



# PMP®

## EXAM PREPARATION

# PROJECT MANAGEMENT PROFESSIONAL



March 28-31, 2021 (Mon-Thu)



09:00 am - 04:00 pm (GST)

## KEY FEATURES



### Mock Exams with 400+ Practice Test Questions

Comprehensive exam prep support with full-length mock exams featuring 400+ practice questions, discussion forums, exam simulation and more.



### Exam Application Framework Assistance

Get expert assistance with PMI® registration, PMI® membership and review of PMI® application.



### Certification Journey Support

From enrolling for exams to solving your doubts post-workshop, we've got your back. Learn from expert practitioners and pass the exam in your first attempt.



### Your PMP Partner

Our goal is to have you pass the exam the first time. You have our commitment and guidance all along the way. T&C apply.

## What is PMP?



**Project Management Professional (PMP)** certification is an industry recognized credential for project managers. PMP demonstrates the experience, education, skill and competency required to lead and direct projects. PMP is the most sought-after certification administered by the Project Management Institute (PMI), USA.

Project Management Professionals are imperative in every industry. The demand is in terms of the skill requirements which vary between different industries and geographies. As per recent survey report by PMI, there will be huge opportunities for practitioners of Project Management

## About SIMFOTIX



SIMFOTIX is a trusted name in the executive education industry that offers cutting-edge corporate training programs. SIMFOTIX focuses on creating value for both learners and businesses through its varied program offerings. We, at Simfotix, hold unique expertise in developing our programs based on the design-learning concept that focuses on the key challenges of a learner and organization. Engagement, relevance, and effectiveness are the hallmarks of our learning solutions. So far, SIMFOTIX training programs are attended by over **5000 participants** from over **1000 organizations** operating **MENAT region**. Our clients regard their training experience with us inspiring and transformative.

On the e-learning front as well, SIMFOTIX offers courses that result in serious learning but in fun way, we adopt efficient gamification approach that is aligned with clear learning goals that L&D teams want to see as the achieved objectives. We also understand the ever-shifting corporate world challenges and even in online programs, we carry our legacy of quality, relevance, and impact that's why our programs are conducted by learned faculty comprised of global thought-leaders and top industry practitioners.

We also provide bespoke training solutions that are tailored and delivered in a way that it surpasses your expectations.

## Our Core Expertise



**SOFT SKILLS**



**INFORMATION  
TECHNOLOGY**



**BANKING &  
FINANCE**



**GAMIFICATION**



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Project Management Professionals are imperative in every industry. The demand is in terms of the skill requirements which vary between different industries and geographies. As per recent survey report by PMI, there will be huge opportunities for **practitioners of Project Management**. As companies recruit people from various cultural backgrounds, the need for project managers with a standardized set of skills increases. These project managers would be expected to undertake projects on system reorganizations, turn strategic vision into tangible goals, and ensure effective and agreed outcomes, while balancing various project constraints.

## Top 10 Benefits



1. **Differentiate** project, operations and program concepts.
2. **Align** Project and strategic objective.
3. **Understand** project manager roles and responsibilities in project organization.
4. **Practice** Requirement Gathering and Scope Finalization Techniques utilizing design thinking.
5. **Link** product, project and project management deliverables in MS Project.
6. **Define** and **Sequence** Activities, and their resources for Projects in MS Project.
7. **Finalize** the project baselines (i.e. Scope, Schedule, and Cost) using MS Project.
8. **Learn** Art, Science and Psychology of Executing the Projects with proactive approach.
9. **Forecast** Project Status by Utilizing Monitoring & Controlling Techniques using MS Project.
10. **Document** Lesson Learned, and Discuss Closing Strategies.

## About PMI®



Project Management Institute (PMI®) was established in 1969 with six members. PMI® is the most respected and recognized management standards institute in the world.

Today PMI's membership surpasses 600,000 in over 180 countries.

PMI is comprised of over 250+ regional charter chapters and 30+ Community of Practices (CoP).

The main goal of PMI is to provide standards to the project management world.

One of their significant accomplishments has been creating and publishing the project management standard document, globally recognized as PMBOK®.

## Course Outline – DAY 1



### Session 1

<b>Differentiate Projects</b>	This session will cover:	This session will discuss the needs of project management and will compare it with project and program management concepts.
	<ul style="list-style-type: none"> <li>Project Versus Operations</li> <li>Project Versus Program</li> <li>Example: List of Projects</li> </ul>	

### Session 2

<b>Align Portfolio with Strategy</b>	This session will cover:	This session will discuss the alignment of projects with strategy. The participants will be able to understand the functions of portfolio management.
	<ul style="list-style-type: none"> <li>Strategy and Portfolio</li> <li>Portfolio Functions</li> <li>Example: Strategic Projects</li> </ul>	

### Session 3

<b>Design Project Life Cycles</b>	This session will cover:	This session will compare the difference between project life cycle phases and process groups. Participants will be able to access the different needs of projects and design project life cycle.
	<ul style="list-style-type: none"> <li>Project Life Cycle &amp; Process Groups</li> <li>Project Life Cycle Types</li> <li>Example: Project Life Cycle</li> </ul>	

### Session 4

<b>Evaluate Project Manager Roles</b>	This session will cover:	This session will discuss the Organization structure types and role of project manager in it. Participants will be able to list their responsibilities as Project Manager.
	<ul style="list-style-type: none"> <li>Organization Structures</li> <li>Project Manager Role</li> <li>Example: List PM Responsibilities</li> </ul>	

### Session 5

<b>Decide Project Authorization</b>	This session will cover:	This session will explore the strategic & operational needs of project initiation, and will help participants to create a project charter for selected project.
	<ul style="list-style-type: none"> <li>Project initiation Needs</li> <li>Project Initiation Cases</li> <li>Example: Project Charter</li> </ul>	

## Course Outline – DAY 2



### Session 1

<b>Identify &amp; Assess Stakeholders</b>	This session will cover:	This session will discuss the types of stakeholders. Participants will be able to analyze and assess stakeholders needs and expectations.
	<ul style="list-style-type: none"> <li>Stakeholders and their Types</li> <li>Stakeholder Engagement Strategies</li> <li>Example Stakeholder Engagement</li> </ul>	

### Session 2

<b>Plan Project Communications</b>	This session will cover:	This session will provide the guidance to plan project communications. Participants will be able to align document project communication needs with their organization governance plan.
	<ul style="list-style-type: none"> <li>Communication Types</li> <li>Communication Planning</li> <li>Example Communication Management Plan</li> </ul>	

### Session 3

<b>Measure Project Management Needs</b>	This session will cover:	This session will guide participants to assess the needs of project management for their projects. Project categorization will be used to develop sizing matrix.
	<ul style="list-style-type: none"> <li>Project Management Needs</li> <li>Project Management Plan</li> <li>Example Project Sizing Matrix</li> </ul>	

### Session 4

<b>Scope Finalization</b>	This session will cover	This session will guide participants to utilize empathy to gather project requirements. Design Thinking along with system thinking will be used to finalize project scope statement.
	<ul style="list-style-type: none"> <li>Design Thinking for Requirements</li> <li>System Thinking for Scope</li> <li>Example Scope Statement</li> </ul>	

### Session 5

<b>Define Quality Measurements</b>	This session will cover	This session will guide participants to differentiate quality concepts. Participants will be able to create a quality management plan with quality metrics to achieve quality standards.
	<ul style="list-style-type: none"> <li>Quality Requirements</li> <li>Cost of Quality</li> <li>Example Quality Management Plan</li> </ul>	

### Course Outline – DAY 3



#### Session 1

<b>Decomposing Scope</b>	This session will cover:	This session will guide participants to decompose scope statement into work break down structure. Participants will be able to differentiate WBS work packages and activities.
	<ul style="list-style-type: none"> <li>• WBS</li> <li>• Activities</li> <li>• Example WBS and Activity List</li> </ul>	

#### Session 2

<b>Sequence Activities</b>	This session will cover:	This session will guide participants to identify dependency needs of project activities. Participants will develop a project network diagram for duration estimation.
	<ul style="list-style-type: none"> <li>• Dependency Types</li> <li>• Lead Versus Lag</li> <li>• Example Network Diagram</li> </ul>	

#### Session 3

<b>Estimating Resources</b>	This session will cover:	This session will guide participants to estimate project resources. Specific estimation types will be discussed based on project status and availability of information.
	<ul style="list-style-type: none"> <li>• Resource Types</li> <li>• Resource Breakdown Structure</li> <li>• Example RAM and Histogram</li> </ul>	

#### Session 4

<b>Estimating Duration and Cost</b>	This session will cover:	This session will guide participants to estimate project resources, duration and cost. Specific estimation types will be discussed based on project status and availability of information.
	<ul style="list-style-type: none"> <li>• Estimation Techniques</li> <li>• Estimation Types</li> <li>• Example Project Cost Estimates</li> </ul>	

#### Session 5

<b>Perform Critical Path Analysis</b>	This session will cover:	This session will guide participants to use project schedule network diagrams to calculate critical path. Participants will perform forward and backward pass to calculate free float and total float.
	<ul style="list-style-type: none"> <li>• Forward &amp; Backward Pass method</li> <li>• Free Float &amp; Total Float Calculation</li> <li>• Example Critical Path Analysis</li> </ul>	

### Course Outline – DAY 4



#### Session 1

<b>Identifying and Assessing Risks</b>	This session will cover: <ul style="list-style-type: none"> <li>• Risk Identification</li> <li>• Risk Audit</li> <li>• Example Risk Response Plan</li> </ul>	This session will guide participants to identify the risks based on available data and assess their impact and probabilities. Participants will be able to calculate contingency reserves based on risk information.
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#### Session 2

<b>Planning and Managing Risks</b>	This session will cover: <ul style="list-style-type: none"> <li>• Risk Response Planning</li> <li>• Risk Assessments</li> <li>• Example Contingency assessment</li> </ul>	This session will guide participants to develop risk responses for both positive and negative risks. Participants will also be able to monitor risks and create strategies to implement risk responses.
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#### Session 3

<b>Finalizing Schedule and Cost Baselines</b>	This session will cover: <ul style="list-style-type: none"> <li>• Schedule Baseline</li> <li>• Cost Baseline</li> <li>• Example Schedule Compression</li> </ul>	This session will guide participants to finalize schedule and cost baselines using resource optimization and reserve management.
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#### Session 4

<b>Understanding Agile</b>	This session will cover: <ul style="list-style-type: none"> <li>• Agile Manifesto and Principles</li> <li>• Agile Events, Artifacts and Roles</li> <li>• Example Story map</li> </ul>	This session will guide participants to understand the agile framework and compare it with traditional project management. Participants will be able to develop the story maps.
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#### Session 5

<b>Estimating Agile Projects</b>	This session will cover: <ul style="list-style-type: none"> <li>• Iteration and Release Planning</li> <li>• Team Velocity and Buffers</li> <li>• Example Release Plan</li> </ul>	This session will guide participants to estimate the agile projects. Participants will be able to develop a release plan for their agile projects.
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### Course Outline – DAY 5



#### Session 1

<b>Lead Team</b>	This session will cover: <ul style="list-style-type: none"> <li>• Acquiring Project Team</li> <li>• Developing Project Team</li> <li>• Example Conflict Management</li> </ul>	This session will discuss the strategies to acquire project resources, and will guide participants how to manage project resources with conflict management techniques.
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#### Session 2

<b>Lead Change</b>	This session will cover: <ul style="list-style-type: none"> <li>• Change Types</li> <li>• Change Process</li> <li>• Example Decision Making</li> </ul>	This session will provide the steps to manage changes in the project. Participants will practice the decision-making process for change processing.
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#### Session 3

<b>Lead vendors</b>	This session will cover: <ul style="list-style-type: none"> <li>• Procurement types</li> <li>• Vendor Engagement</li> <li>• Example Negotiation</li> </ul>	This session will provide the steps to perform procurement in your project and utilize negotiation for value delivery.
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#### Session 4

<b>Lead Project Performance</b>	This session will cover: <ul style="list-style-type: none"> <li>• % Versus Physical complete</li> <li>• Example Calculate Earned value</li> <li>• Example Project Forecasts</li> </ul>	This session will explore the project controlling tools and techniques with practical examples of earned value calculations for both lagging and leading indicators.
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#### Session 5

<b>Lead Project Transition</b>	This session will cover: <ul style="list-style-type: none"> <li>• Project versus Phase Closing</li> <li>• Closing Activities</li> <li>• Example Lesson Learned Document</li> </ul>	This session will simulate the cases for project closing with an example of lesson learned activity.
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## Exam Process & Fee

### Enrollment Procedure

<b>Exam Enrolment</b>	<p>If the participants are setting an exam date, then they will be guided how to enroll and make PMI profile for exam.</p> <p>Exam Fee to be paid by the participants.</p> <ul style="list-style-type: none"> <li>• Member \$405</li> <li>• Non-Member is \$555</li> </ul>
<b>Membership Enrollment</b>	<p>If they have finalized to give exam, then better to enroll as member first. They will get the latest PMBOK from that enrollment.</p> <p>Furthermore they will get a discount in exam fee.</p> <ul style="list-style-type: none"> <li>• Member Fee \$130 to \$150</li> </ul>
<b>Our Price Include</b>	<ul style="list-style-type: none"> <li>• Online LMS : PMI's PMP Exam Preparation Student Digital Course Assets with an access of 1 year aligned to new pattern of PMP Exam</li> <li>• PMI's Online Student Manual, Post Class Survey, Project Manager Checklist, Spotlight Videos, Course Files, Self-Knowledge Check(MOCK Exam)</li> <li>• 35 contact hours (Professional Development Unit) Course Completion <b>Certificate</b>.</li> </ul>
<b>Exclude</b>	<p>Exam/Membership Fee , which is to be paid by the participant.</p>

### COURSE FEE

**Regular Fee: AED 3,600** Per Participant (Plus VAT)

**Fee does not include the Exam Charges**

**Team Offer:** Pay for 2 and register 3rd for free

For registration(s) send us your **Name, Designation, Organization**, and **Mobile Number** to [register@simfotix.com](mailto:register@simfotix.com)