



PMP®

EXAM PREPARATION

PROJECT MANAGEMENT PROFESSIONAL

FIVE DAYS TRAINING



November 21-25, 2021 (Sun-Thu)



10:00 am - 03:00 pm (UAE)

KEY FEATURES



Mock Exams with 400+ Practice Test Questions

Comprehensive exam prep support with full-length mock exams featuring 400+ practice questions, discussion forums, exam simulation and more.



Exam Application Framework Assistance

Get expert assistance with PMI® registration, PMI® membership and review of PMI® application.



Certification Journey Support

From enrolling for exams to solving your doubts post-workshop, we've got your back. Learn from expert practitioners and pass the exam in your first attempt.



Your PMP Partner

Our goal is to have you pass the exam the first time. You have our commitment and guidance all along the way. T&C apply.

What is PMP?



Project Management Professional (PMP) certification is an industry recognized credential for project managers. PMP demonstrates the experience, education, skill and competency required to lead and direct projects. PMP is the most sought-after certification administered by the Project Management Institute (PMI), USA.

Project Management Professionals are imperative in every industry. The demand is in terms of the skill requirements which vary between different industries and geographies. As per recent survey report by PMI, there will be huge opportunities for practitioners of Project Management

About SIMFOTIX



SIMFOTIX is a trusted name in the executive education industry that offers cutting-edge corporate training programs. SIMFOTIX focuses on creating value for both learners and businesses through its varied program offerings. We, at Simfotix, hold unique expertise in developing our programs based on the design-learning concept that focuses on the key challenges of a learner and organization. Engagement, relevance, and effectiveness are the hallmarks of our learning solutions. So far, SIMFOTIX training programs are attended by over **5000 participants** from over **1000 organizations** operating **MENAT region**. Our clients regard their training experience with us inspiring and transformative.

On the e-learning front as well, SIMFOTIX offers courses that result in serious learning but in fun way, we adopt efficient gamification approach that is aligned with clear learning goals that L&D teams want to see as the achieved objectives. We also understand the ever-shifting corporate world challenges and even in online programs, we carry our legacy of quality, relevance, and impact that's why our programs are conducted by learned faculty comprised of global thought-leaders and top industry practitioners.

We also provide bespoke training solutions that are tailored and delivered in a way that it surpasses your expectations.

Our Core Expertise



SOFT SKILLS



**INFORMATION
TECHNOLOGY**



**BANKING &
FINANCE**



GAMIFICATION



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Project Management Professionals are imperative in every industry. The demand is in terms of the skill requirements which vary between different industries and geographies. As per recent survey report by PMI, there will be huge opportunities for **practitioners of Project Management**. As companies recruit people from various cultural backgrounds, the need for project managers with a standardized set of skills increases. These project managers would be expected to undertake projects on system reorganizations, turn strategic vision into tangible goals, and ensure effective and agreed outcomes, while balancing various project constraints.

Top 10 Benefits



1. **Differentiate** project, operations and program concepts.
2. **Align** Project and strategic objective.
3. **Understand** project manager roles and responsibilities in project organization.
4. **Practice** Requirement Gathering and Scope Finalization Techniques utilizing design thinking.
5. **Link** product, project and project management deliverables in MS Project.
6. **Define** and **Sequence** Activities, and their resources for Projects in MS Project.
7. **Finalize** the project baselines (i.e. Scope, Schedule, and Cost) using MS Project.
8. **Learn** Art, Science and Psychology of Executing the Projects with proactive approach.
9. **Forecast** Project Status by Utilizing Monitoring & Controlling Techniques using MS Project.
10. **Document** Lesson Learned, and Discuss Closing Strategies.

About PMI®



Project Management Institute (PMI®) was established in 1969 with six members. PMI® is the most respected and recognized management standards institute in the world.

Today PMI's membership surpasses 600,000 in over 180 countries.

PMI is comprised of over 250+ regional charter chapters and 30+ Community of Practices (CoP).

The main goal of PMI is to provide standards to the project management world.

One of their significant accomplishments has been creating and publishing the project management standard document, globally recognized as PMBOK®.

Course Outline – DAY 1



Session 1

Differentiate Projects	This session will cover:	This session will discuss the needs of project management and will compare it with project and program management concepts.
	<ul style="list-style-type: none"> Project Versus Operations Project Versus Program Example: List of Projects 	

Session 2

Align Portfolio with Strategy	This session will cover:	This session will discuss the alignment of projects with strategy. The participants will be able to understand the functions of portfolio management.
	<ul style="list-style-type: none"> Strategy and Portfolio Portfolio Functions Example: Strategic Projects 	

Session 3

Design Project Life Cycles	This session will cover:	This session will compare the difference between project life cycle phases and process groups. Participants will be able to access the different needs of projects and design project life cycle.
	<ul style="list-style-type: none"> Project Life Cycle & Process Groups Project Life Cycle Types Example: Project Life Cycle 	

Session 4

Evaluate Project Manager Roles	This session will cover:	This session will discuss the Organization structure types and role of project manager in it. Participants will be able to list their responsibilities as Project Manager.
	<ul style="list-style-type: none"> Organization Structures Project Manager Role Example: List PM Responsibilities 	

Session 5

Decide Project Authorization	This session will cover:	This session will explore the strategic & operational needs of project initiation, and will help participants to create a project charter for selected project.
	<ul style="list-style-type: none"> Project initiation Needs Project Initiation Cases Example: Project Charter 	

Course Outline – DAY 2



Session 1

Identify & Assess Stakeholders	This session will cover:	This session will discuss the types of stakeholders. Participants will be able to analyze and assess stakeholders needs and expectations.
	<ul style="list-style-type: none"> Stakeholders and their Types Stakeholder Engagement Strategies Example Stakeholder Engagement 	

Session 2

Plan Project Communications	This session will cover:	This session will provide the guidance to plan project communications. Participants will be able to align document project communication needs with their organization governance plan.
	<ul style="list-style-type: none"> Communication Types Communication Planning Example Communication Management Plan 	

Session 3

Measure Project Management Needs	This session will cover:	This session will guide participants to assess the needs of project management for their projects. Project categorization will be used to develop sizing matrix.
	<ul style="list-style-type: none"> Project Management Needs Project Management Plan Example Project Sizing Matrix 	

Session 4

Scope Finalization	This session will cover	This session will guide participants to utilize empathy to gather project requirements. Design Thinking along with system thinking will be used to finalize project scope statement.
	<ul style="list-style-type: none"> Design Thinking for Requirements System Thinking for Scope Example Scope Statement 	

Session 5

Define Quality Measurements	This session will cover	This session will guide participants to differentiate quality concepts. Participants will be able to create a quality management plan with quality metrics to achieve quality standards.
	<ul style="list-style-type: none"> Quality Requirements Cost of Quality Example Quality Management Plan 	

Course Outline – DAY 3



Session 1

Decomposing Scope	This session will cover: <ul style="list-style-type: none"> • WBS • Activities • Example WBS and Activity List 	This session will guide participants to decompose scope statement into work break down structure. Participants will be able to differentiate WBS work packages and activities.
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Session 2

Sequence Activities	This session will cover: <ul style="list-style-type: none"> • Dependency Types • Lead Versus Lag • Example Network Diagram 	This session will guide participants to identify dependency needs of project activities. Participants will develop a project network diagram for duration estimation.
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Session 3

Estimating Resources	This session will cover: <ul style="list-style-type: none"> • Resource Types • Resource Breakdown Structure • Example RAM and Histogram 	This session will guide participants to estimate project resources. Specific estimation types will be discussed based on project status and availability of information.
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Session 4

Estimating Duration and Cost	This session will cover: <ul style="list-style-type: none"> • Estimation Techniques • Estimation Types • Example Project Cost Estimates 	This session will guide participants to estimate project resources, duration and cost. Specific estimation types will be discussed based on project status and availability of information.
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Session 5

Perform Critical Path Analysis	This session will cover: <ul style="list-style-type: none"> • Forward & Backward Pass method • Free Float & Total Float Calculation • Example Critical Path Analysis 	This session will guide participants to use project schedule network diagrams to calculate critical path. Participants will perform forward and backward pass to calculate free float and total float.
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Course Outline – DAY 4



Session 1

Identifying and Assessing Risks	This session will cover: <ul style="list-style-type: none"> • Risk Identification • Risk Audit • Example Risk Response Plan 	This session will guide participants to identify the risks based on available data and assess their impact and probabilities. Participants will be able to calculate contingency reserves based on risk information.
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Session 2

Planning and Managing Risks	This session will cover: <ul style="list-style-type: none"> • Risk Response Planning • Risk Assessments • Example Contingency assessment 	This session will guide participants to develop risk responses for both positive and negative risks. Participants will also be able to monitor risks and create strategies to implement risk responses.
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Session 3

Finalizing Schedule and Cost Baselines	This session will cover: <ul style="list-style-type: none"> • Schedule Baseline • Cost Baseline • Example Schedule Compression 	This session will guide participants to finalize schedule and cost baselines using resource optimization and reserve management.
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Session 4

Understanding Agile	This session will cover: <ul style="list-style-type: none"> • Agile Manifesto and Principles • Agile Events, Artifacts and Roles • Example Story map 	This session will guide participants to understand the agile framework and compare it with traditional project management. Participants will be able to develop the story maps.
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Session 5

Estimating Agile Projects	This session will cover: <ul style="list-style-type: none"> • Iteration and Release Planning • Team Velocity and Buffers • Example Release Plan 	This session will guide participants to estimate the agile projects. Participants will be able to develop a release plan for their agile projects.
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Course Outline – DAY 5



Session 1

Lead Team	This session will cover:	This session will discuss the strategies to acquire project resources, and will guide participants how to manage project resources with conflict management techniques.
	<ul style="list-style-type: none"> Acquiring Project Team Developing Project Team Example Conflict Management 	

Session 2

Lead Change	This session will cover:	This session will provide the steps to manage changes in the project. Participants will practice the decision-making process for change processing.
	<ul style="list-style-type: none"> Change Types Change Process Example Decision Making 	

Session 3

Lead vendors	This session will cover:	This session will provide the steps to perform procurement in your project and utilize negotiation for value delivery.
	<ul style="list-style-type: none"> Procurement types Vendor Engagement Example Negotiation 	

Session 4

Lead Project Performance	This session will cover:	This session will explore the project controlling tools and techniques with practical examples of earned value calculations for both lagging and leading indicators.
	<ul style="list-style-type: none"> % Versus Physical complete Example Calculate Earned value Example Project Forecasts 	

Session 5

Lead Project Transition	This session will cover:	This session will simulate the cases for project closing with an example of lesson learned activity.
	<ul style="list-style-type: none"> Project versus Phase Closing Closing Activities Example Lesson Learned Document 	

TESTIMONIALS ABOUT OUR RECENT EVENTS



Excellent training conducted by SIMFOTIX Professional Development. The whole day was full of fun and learning in Advanced MS Excel.

Department of Economic Development, Dubai

SIMFOTIX trainer bears a persuasive approach in training. The company is professional in the arrangements of training till the end to make it a memorable experience. The in-house session and the follow-up is excellent Approach.

The Executive Council of Dubai

SIMFOTIX in-house training on MS Excel was well organized and our team learned a lot of new things. We consider this as value and meeting our objectives.

HR Team, Emirates Islamic Bank

My team was positive and happy with the deliverables of MS Excel training, and they think the session increased their knowledge and efficiency.

Ministry of Human Resources & Emiratization

Simfotix In-House training is well organized and our team learned lot of new things. We consider this as a value addition and meeting our objectives.

Road & Transport Authority Dubai (RTA)

REGISTRATION DETAILS

Regular Fee: AED 3,600 Per Participant (Exclusive of VAT)

Team Offer: Pay for 2 and register 3rd for free

For registration(s) send us your **Name, Designation, Organization**, and **Mobile Number** to register@simfotix.com

For More Information please contact: Qazi Waqas Ahmed
Mobile: +971 56 309 0819; Email: waqas@simfotix.com